APPLICATION FOR BUILDING USE

Type of Organization:  
❑ Nonprofit*  
❑ Profit**

Name of Organization:  
__________________________________________________________

Applicant’s Name / Person In Charge of Event:  
__________________________________________________________

Mailing Address:  
__________________________________________________________

Telephone Number:  
_________________________ Fax Number: ________________________

Type and purpose of event  
__________________________________________________________

School Equipment Requested:  
__________________________________________________________________________________

Date(s) and Time(s) Requested:  
______________, 20___ From: ____________________ To: ____________________

______________, 20___ From: ____________________ To: ____________________

Youth Sports Program:  
❑ Yes  ❑ No

All sponsors of proposed youth sports programs on school property must complete the Statement of Intent to comply with Maryland Guidelines on concussions and other head injuries found on the back of this form.

Admission Charge (if any):  $___________________________

<table>
<thead>
<tr>
<th>AREA</th>
<th>NON-PROFIT*</th>
<th>PROFIT**</th>
</tr>
</thead>
<tbody>
<tr>
<td>Networked/Computer Lab</td>
<td>$154.00/day X’s _____ days = $______</td>
<td>Decided on a Case by Case Basis</td>
</tr>
<tr>
<td>Classroom (standard)</td>
<td>$ 11.00/day X’s _____ days = $______</td>
<td>$ 32.00/hr X’s _____ hr(s) = $______</td>
</tr>
<tr>
<td>Kitchen</td>
<td>$  5.00/day X’s _____ days = $______</td>
<td>$  72.00/hr X’s _____ hr(s) = $______</td>
</tr>
<tr>
<td>Cafeteria/Cafetorium</td>
<td>$  6.00/day X’s _____ days = $______</td>
<td>$103.00/hr X’s ____ hr(s) = $______</td>
</tr>
<tr>
<td>Gym (Elem/Mid/High)</td>
<td>$  5.00/day X’s _____ days = $______</td>
<td>$103.00/hr X’s ____ hr(s) = $______</td>
</tr>
<tr>
<td>Gym (SDHS)</td>
<td>$  8.00/day X’s _____ days = $______</td>
<td>$154.00/hr X’s ____ hr(s) = $______</td>
</tr>
<tr>
<td>Mini-Gym</td>
<td>$  4.00/day X’s _____ days = $______</td>
<td>$103.00/hr X’s ____ hr(s) = $______</td>
</tr>
<tr>
<td>Auditorium (High)</td>
<td>$  8.00/day X’s _____ days = $______</td>
<td>$494.00/hr X’s ____ hr(s) = $______</td>
</tr>
<tr>
<td>Practice/Rehearsal</td>
<td>$  3.00/day X’s _____ days = $______</td>
<td>$  59.00/hr X’s ____ hr(s) = $______</td>
</tr>
<tr>
<td>Use of Fields</td>
<td>$100.00/day X’s _____ days = $______</td>
<td></td>
</tr>
</tbody>
</table>

Rental Charge Subtotal:  $___________________________

Custodians/Cafeteria Workers:  
Monday - Saturday  $40.00/hr X’s _____ hr(s) =$__________  
Sunday - Holidays  $52.00/hr X’s _____ hr(s) =$__________

Computer Tech:  
$62.00/hr X’s _____ hr(s) =$__________  
$86.00/hr X’s _____ hr(s) =$__________

Personnel Charge Subtotal:  $___________________________

Administrative Fee Per Application:  $____ 12.00

Grand Total Rental Charge:  $___________________________

Signature of Applicant  
________________________________________

DATE  
________________________________________

Approved by:  PRINCIPAL OF SCHOOL

Please Attach Check/Money Order Payable to: The Worcester County Board of Education and submit with this application.
Nonprofit organizations are ones that have been so recognized by the Internal Revenue Service as 501(c)(3) organizations or similar organizations, such as Optimist, Lion’s Club, Jaycees, Atlantic General Hospital, Community Foundation, United Way, and Methodist Church. The Worcester County Board of Education reserves the right to determine what constitutes a nonprofit organization.

Profit making organizations are organizations that are not nonprofit organizations as defined above. The Worcester County Board of Education reserves the right to determine what constitutes a profit making organization.

**REQUIRED INSURANCE FOR PROFIT MAKING ORGANIZATIONS**

- $500,000 Total Liability Each Occurrence
- $500,000 Total Liability Each Aggregate
- $50,000 Total Liability Property Damage

The Worcester County Board of Education, in its sole discretion, reserves the right to revoke a permit at any time. Hourly rates and other charges are subject to change by the Board at any time.

**STATEMENT OF INTENT**

Maryland Guidelines on Concussions and Head Injuries

Effective July 1, 2011 state law requires all recreation and youth sports programs using a public school facility comply with Maryland guidelines for the management of concussions or other head injuries for all participants. With this application the sponsor of the proposed youth sports program confirms the intent to comply with Maryland guidelines for the management of concussions and other head injuries.

_________________________________________________
Signature

___________________________________
Date

Rev. 7/10/19