Members in Attendance: Jen Alonso, VP of Programs  I  Kenya Hoffart VP of Fundraising, Communications Chair  I  Molly Sherrill, Treasurer  I  Carly McAbee, Secretary  I  Andi Elliot, Nominating Chair  I  Kim Matyskiela, Advocacy Chair  I  Cristy Brunner, Audit Committee Chair  I  Mory LaVoie, At Large Member

Call to Order: 8:02 am

Positive Reflection & Acknowledgements
Kenya Hoffart presided over the meeting in Rob Elliot’s absence
• Open House feedback - feedback received regarding the PTA presentation at open house was that it was fun, well attended, and the t-shirt giveaway was especially fun. Liked that Title 1 presentation went first. Thoughts for future open houses are to give people more time to arrive and get settled before beginning the presentation, book end the classroom drop in at the beginning and end of sessions, parents were confused about all the different educational programs (launch, etc), and combine open house and meet the teacher.
• Volunteers cleaned the garden area
• Kim and Rich Matyskiela cleaned and organized the PTA shed
• Volunteer training - low turnout, some volunteer interest
• Raffle baskets are done!
• Fall festival decorations are up at the front of the school and look great!

Approval of August 21, 2019 General Meeting Minutes
Motion to approve: Molly Sherrill
Second: Kim Matyskiela
No objections or abstentions, motion passed, minutes approved

Principal’s Update
Kenya Hoffart presented the principals update in Dr. Jackson’s absence.
• LED lighting is being installed in the entire school
• A security company visited last week and assessed the school. They will submit a report of recommendations to the county. All county schools are being assessed.
• Kindergarten tours are scheduled for Nov 6th from 9-1.

Treasurer’s Report
• Account currently has approximately $38,000
• Book fair sales totaled approximately $14,000. By choosing to receive the proceeds in scholastic dollars, Ms. Yutzy will receive 50% of the sales amount to use towards purchasing materials for the library.
• Discovery Ed has been paid out
• Travel costs for Muddy Sneakers program: 2 offsite trips have been completed and 2 more remain. Though PTA covered the cost of the program, the intention was to have parents cover the travel costs (approximately $20/student total for all four trips). Parents have not been asked for these funds yet. Board members discussed how this issue should be addressed. No decision was made and the issue is still being considered.

Audit Committee Report
• Budget was audited by Cristy. There is now an audit log in Quickbooks that can be signed after an audit occurs.

Committee Reports
  a. Programs
     • Health Fair Chair - Discussion about whether or not a chair position is necessary for the health fair. The health fair is under the direction of Ms.Slagle and it seems possible that a chair position is not needed. Also, PTA provides snacks and lunch to employees and volunteers during the health fair. Decisions about whether or not to continue using hospitality funds for the health fair will be revisited during the budget meeting.
     • Ms.Yutzy reached out to the PTA requesting feedback about daily parent volunteers in the Media Center from 7:30-7:45 am. From 7:30-7:45 Ms.Yutzy assists with car rider drop off and therefore the library is not open to students during this time. Volunteers would enable the library to be open and give students more time to check out books. PTA feels doubtful that volunteers can be found to assist with this need. PTA discussed requesting staffing schedule changes to allow the media center to be open at 7:30 to students.

  b. Fall Festival
     • School sound system will be used.
     • Will have a walk through of the site plan on Monday morning immediately after drop off.

  c. Advocacy
     • No updates

d. Nominating
   • Still approaching people to fill the “at large” member position

Meeting adjourned at 10:01 am