I. Attendance

Team Members:
Hope Burk, Whitney Burns, Katherine Capps, Jim Cooper, Carl Firley, Michelle Fowler, Barbara Guffy, Jack Hill, Jamie Munn, Sarah Swann, Madeleine Toerne, Madeline Welch, Josh Wells

Guests:

II. Celebrate recent successes

Weekly Newsletters
- 6th-whole grade, weekly email to parents
- 7th- Both teams weekly email to parents, one team posts to google classroom also
- 8th- By team weekly, digital tool used to post

III. Review and respond to coaching comments

IV. Approval of last meeting’s minutes

V. Old Business

VI. Indicators to Assess-Create-Monitor

Indicators Assessed
Objectives Planned For
Monitor (updates made)
Indicator 2.04 for all school plans “Instructional Teams develop standards-aligned units of instruction for each subject and grade level.” (Due at the end of October)
Added as key indicator through NCStar system
PLC process, ILT, Instructional coaches
Plummer to email SIT to collaborate on Action Items

VII. Other Business

Action Taken:
SIT Bylaws
Chair Elect
Sarah Swann was nominated as Chair-Elect
Vote will be held by email for secret voting Thursday, Sept. 3:

**Update**: 100% of voters elected Sarah Swann.
Recorder - Carl Firley (volunteered and approved)
View bylaws here: https://docs.google.com/SITbylaws2019

**VIII. Next Meeting**

Date:
Time:
Title:
Location:

**IX. Adjourn**

4:05pm